

EMERGENCY TELEPHONE SYSTEM BOARD

MEETING March 17, 2005

D.C. Art Weber, Chairman, called the McHenry County Emergency Telephone System Board to order March 17, 2005, at 9:05 AM at the Woodstock Police Department for a regular meeting.

MEMBERS IN ATTENDANCE: D.C. Art Weber, Chairman, D.C. Joe Hallman, Vice-Chairman, Chief Ken Mrozek, Chief Jim Saletta, Captain Glenn Olson, Commander Dennis Harris, Sgt. Bob Harper, Sgt. Dick Johns, John Shay and Claire Kinter.

MEMBERS ABSENT: Chief Ken Rydberg, Sgt. Jim Molnar and Director Barry Valentine

STAFF IN ATTENDANCE: Wileen Peterson, Admin Specialist.

VISITORS: Maria Storm, Motorola; Pat McCarthy, MCSO; Brian Knop, MCSO; Mary Christiansen, ALPFD; Kathy Kempe, CLPD; Capt. Shepherd, MCSO; Bob Ellsworth, ESDA; Cindy Amore, NIMC; and Phil Bartman, Radicom.

ADDITIONS OR CORRECTIONS TO THE MINUTES: None

MOTION: by Sgt. Johns, second by Chief Mrozek, to accept the February 2005 minutes. All members present voted AYE. Motion passed.

CORRESPONDENCE: A letter of resignation was submitted by Capt. Olson.

TREASURER REPORT: The Treasurer's report was submitted. Balance as of February 28, 2005 was \$3,066,061.53 in the General Account.

MOTION: by John Shay, second by Chief Mrozek, accept the Treasurer's Report as submitted and place on file for future audit. All members present voted AYE. Motion passed.

BILLS: Board members reviewed the bills.

MOTION: by John Shay, second by D.C. Hallman, to approve the 290001 expenditures in the amount of \$43,636.16 and 290100 expenditures in the amount of \$7,253.00 for the month of February. A roll call vote was taken. All members present voted AYE. Motion passed.

COMMITTEE REPORTS:

FINANCIAL: None

TECHNICAL: The state had a third party vendor come into the Algonquin PSAP to replace the frame relay line for Gateway A. When the frame relay line is scheduled for the other Gateways, arrangements should be made to have Bob McCallam on site.

PERSONNEL: None

TRAINING: Several members attended the DCC Users Group in Glenview which was helpful in getting the DCC product implemented this last week. There was discussion about cost for an emergency notification and liabilities. A call out for specialized teams was discussed and will be looked into for future notifications.

MOTION: By Sgt. Johns, seconded by Claire Kinter to acknowledge the policy and procedure for the Emergency Notification System as written in the folder, and distributed to the PSAP's. All members present voted AYE. Motion passed.

Kathy Kempe requested permission to enter a Web based training program through the MYHTE site. The programs that she was interested would incur no fees. There were no objections and she will report back as to the quality and content of some of the no fee courses.

An Illinois Department of Public Health proposed rule from the Illinois register was discussed relating to the AED (Automatic External Defibrillator). The proposed rule states that the Facility possessing an AED shall notify an agent of the local emergency communications or vehicle dispatch center of the existence,

location and type of AED. Cindy Amore from NIMC will be forwarding to the ETSB a list of the AED's that are currently in operation. Cindy has contact with the other Emergency Medical Services and will ask them to also forward information that will impact McHenry County dispatched agencies. The information will be put into the CAD location information under the caution code AED, with comments added to indicate the exact location.

PSAP: Art Weber discussed adding information into the E-9-1-1 and CAD to address concerns about judge residences in McHenry County.

GRANT WRITING: None

DISCUSSION: Officer Elections – D.C. Art Weber relinquished the meeting at this time to D.C. Hallman. D.C. Hallman asked for nominations for the office of Chairman.

MOTION: Capt. Olson moved to retain D.C. Weber as Chairman, seconded by Sgt. Harper. No other nominations, nominations were closed. All members present voted Aye. Motion passed.

D.C. Hallman relinquished the meeting back to D.C. Weber.

MOTION: Capt. Olson moved to retain D.C. Hallman as Vice Chairman, seconded by Sgt. Harper. No other nominations, nominations were closed. All members present voted Aye. Motion passed.

MOTION: Capt. Olson moved to retain Sgt. Johns as Secretary, seconded by Johns Shay. No other nominations, nominations were closed. All members present voted Aye. Motion passed.

INFORMATION ITEMS: None

EXECUTIVE SESSION: None

MOTION: by Sgt. Harper, second by Commander Harris, to adjourn. All members present voted AYE. Motion passed.

Meeting adjourned at 9:55 AM

The next meeting is Thursday April 21, 2005

Coordinator's Report for March 17, 2005

CAD-

- ❖ The MDB build is complete at this time.
- ❖ The new work station for ALFD has been loaded and we will be making arrangements to get it installed soon.

PSAP/911-

- ✚ The new microphones were tested and distributed this week.
- ✚ The DCC product was tested at the beginning of the week. The test areas were from each of the municipal areas with a total of approximately 600 numbers being called. We did not experience any problems.
- ✚ The RFP went out at the beginning of the month and are due back by April 1st. Several vendors have been conducting site visits.

WIRELESS 911

- ❖ Verizon did some maintenance on their system on Tuesday night and we did experience some connection issues during the maintenance and the following day.

CORRESPONDENCE- (In Packet) None

MISCELLANEOUS INFORMATION –

-Mapping hours:

36	Total for period ending 2/18/05
21	Total for period ending 3/4/05